

BUILDING FEATURES

Handicapped Lift: The handicapped lift located inside the Halbert Street main entrance is for handicapped passengers only. It is not to be used for moving supplies, equipment, or any other items.

Main Elevator: The main elevator is for passengers use only. Please do not use this elevator for freight.

Bike Rack: A bicycle rack is available inside the Halbert Street main entrance. It is the responsibility of the bike owner to secure their bike to the rack. Riding bicycles in the building is strictly prohibited.

Mail Delivery and Pick Up: Mail is usually delivered to the building by 11:00am Monday through Saturday. Tri-Main Center will not accept or sign for any shipments, packages or mail delivery brought to the building for tenants, unless given prior written notice to the Management Office. Mailboxes for outgoing mail are in the mailroom to the left of the Management Office. Mail pickup is 3:30pm Monday through Friday. Mail is not picked up on weekends or holidays.

Amazon Hub Lockers are available as a delivery location by choosing Amazon Locker and selecting the one at 2495 Main Street. They are located off the second-floor lobby near the mailboxes. Lockers can also be used for returns.

Shipping Services: There are courier services that deliver and pick up in the building, Monday through Friday. Drop off boxes are in an open area room to the left of the mailboxes. There are no courier services on weekends or holidays.

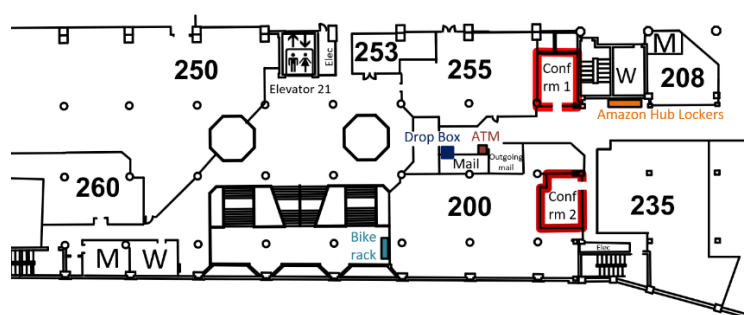
- *UPS:* Pick up is 5:15pm

Conference Rooms: There are two Conference Rooms available on the second floor for Tenants to use. Please call the Management Office if you need to reserve a room.

Food Service: The Lunch Box located in the main lobby is a cafe and catering company. The café is open weekdays from 7:30am until 3:00pm.

ATM: There is an ATM machine located in the hallway to the right of the Management Office and serviced by Evans Bank.

EV Charging: There are 4 electronic vehicle charging stations in Parking Lot B.



HALBERT STREET