

MAINTENANCE AND REPAIR REQUESTS

If you need to request maintenance or repair work in your suite, or in the common area of the building during normal business hours, contact the Management Office at 835-3366. The requested work can be scheduled, or concerns addressed within a reasonable period of time. Please let the Management office know if you have an urgent problem in your suite or a common area that needs to be addressed.

If there is an urgent emergency after hours, please call the building cell at 716-860-4114 and a staff member will respond to your call.

Unless the work requested is non-chargeable based upon the terms of your Lease, all labor which the Tenant will be involved for shall be billed at the current building rate per hour.

Please do not direct your requests to maintenance.

COMMUNICATIONS CABLING

If a Tenant requires communications cabling, alarm or other utility or service connections installed or changed, work shall be done at the expense of the tenant unless otherwise stated in the lease. Prior written approval of the Landlord is required for any cabling running in corridors or common areas.

It is the Tenants responsibility to obtain and provide the Management Office a copy of the contractor's liability insurance naming Tri-Main Development L.P. as the additional insured prior for any work done in the building by the Tenant.